

Minutes
Human Services Commission
Wednesday, March 13, 2003
5:00 P.M.
City Hall - Kiva
3939 Drinkwater Boulevard
Scottsdale, AZ 85251

Present: Chairwoman Fausel, Vice-chair Bachmann, Commissioners Bitenc, Bilsens, Broshar, Coudroglou and Resnick

Staff Present: Connie James, Mark Bethel, Diane Kallal, Valerie Kime Trujillo, Amy Pendleton, Donna Brower, Phil Herskowitz, Beverly Johnson, Jack Miller

CALL TO ORDER

Chairman Fausel called the meeting to order at 5:00 pm.

APPROVAL OF MINUTES FROM FEBRUARY 20, 2003 MEETING

Commissioner Resnick moved for approval of the February 20, 2003 meeting minutes with the following correction:

Under ADJOURNMENT the minutes should read:

With no further business to be brought before the commission, Chairwoman Fausel asked for a motion to adjourn the meeting. Commissioner Resnick moved to adjourn the meeting and Chairwoman Fausel seconded. The motion carried unanimously and the meeting adjourned at 6:30 pm.

Commissioner Coudroglou seconded and the motion carried unanimously.

CDBG/HOME/SCOTTSDALE CARES/GENERAL/ENDOWMENT FUND RECOMMENDATION TO THE CITY COUNCIL

Mark Bethel, Community Assistance Manager, briefed the commission on the process of CDBG, HOME, Scottsdale Cares, General and Endowment funding recommendations to the City Council with the following statement:

Madam Chair and Members of the Commission: On February 3 and 5, the Human Services Commission conducted a public hearing and heard testimony from applicants for CDBG, HOME, General Fund, Endowment Fund and Scottsdale Cares funding for Fiscal Year 2003/2004. On February 20, the Commission reviewed and discussed staff funding recommendations. Tonight's agenda item allows the Commission to formally vote on CDBG, HOME, Scottsdale Cares, General Fund and Endowment funding recommendations to be considered by the City Council on April 14.

The Funding Recommendation Worksheet in your Commission Packet reflects staff's recommendations for funding as well as the Commission's final determination for funding.

CDBG recommended funding include:

\$210,000 for Public Service Activities to 11 Non Profit Agencies
(15% maximum allocation)

\$ 75,000 for Public Facility Activities to 1 Non Profit Agency

\$904,000 for Housing Related Activities:

\$637,760 for Housing Rehabilitation to the City of Scottsdale Rehab Program and Foundation for Senior Living

\$266,240 for the 1st Homebuyer Program to Community Services of Arizona

The total CDBG recommended allocation for FY 2003/04 is \$1,469,000, which includes the 20% annual allocation for administrative costs. (\$280,000)

In addition to recommending the CDBG allocations to Council, staff will also request permission to execute the contract with Foundation for Senior Living for their Emergency Repair Program prior to the start of the program year (July 1). At the end of this month, Emergency Repair funds will have been exhausted for the remainder of this year. The purpose of this request is to ensure that funds are available to continue to serve citizens who are in need of Emergency Repairs for the rest of the fiscal year.

Based on the recommendations from the City of Scottsdale Housing Board, HOME funds are to be awarded to 1 Non Profit Agency in the amount of \$300,000 for the acquisition and rehabilitation of rental property. In addition, the Board has recommended that the agency receive the \$100,000 available from the City of Scottsdale Affordable Housing Trust fund. We have finally received confirmation for next year's HOME funding from HUD; total HOME Funds available for allocation amounts to \$397,399.

We cannot award the additional 97,399 received from HUD because we only received one proposal for 400,000 and that is our maximum amount to be award in FY 03/04.

\$190,000 is recommended for funding for the Scottsdale Cares Program to 18 Non Profit Agencies.

\$180,000 is recommended for funding for the General Fund Human Services Contracts to 9 Non Profit Agencies.

Finally, I'd like to thank the members of this Commission as well as the Housing Board for all their hard work and diligence during this funding process.

Connie James added that the information for the endowment funds was contained in the commissioner's packets. She then asked Chairwoman Fausel to read the conflict of interest statement prior to the vote.

Chairwoman Fausel read the following Conflict of Interest Statement:

The Arizona Conflict of Interest laws are found in Arizona Revised Statutes Sections 38-501 through 38-511. They apply to public officers and employees of various public bodies and political subdivisions, including city boards and commissions, such as the Human Services Advisory Commission.

The statutes prohibit public officers and employees from engaging in certain types of activity or conduct, including participating in or voting upon contracts or other matters in which they, or a relative, have a substantial interest. A "substantial interest" is defined as "any pecuniary or proprietary interest, either direct or indirect."

In other words, if you as a Commission member, or a relative of yours, have a money or property interest that may be affected, either positively or negatively, by the action of the Commission, relating to a matter before it, you have a conflict of interest. You may not participate in nor vote upon any such matter. When you become aware of a conflict of interest, the law requires that you make that interest known on the official records of public agency, in this case the Commission minutes, and refrain from participating in any manner in such decision.

Chairwoman Fausel asked if anyone wished to make known a conflict of interest, for the record. Chairwoman Fausel stated that she had a conflict of interest with Scottsdale Cares and would recuse herself from voting on that item.

Chairwoman Fausel called for a motion to approve the funding recommendations for the CDBG and HOME funding recommendations and to have these recommendations considered by the City Council on

April 14, 2003. Commissioner Broshar moved to accept the funding as recommended and Commissioner Bilsens seconded; the motion carried unanimously.

Chairwoman Fausel called for a motion to approve the funding recommendations for the General funds funding recommendations and to have these recommendations considered by the City Council on April 14, 2003. Vice-chair Bachmann moved to accept the funding as recommended and Commissioner Coudroglou seconded; the motion carried unanimously.

Chairwoman Fausel called for a motion to approve the funding recommendations for the Scottsdale Cares funding recommendations and to have these recommendations considered by the City Council on April 14, 2003. Commissioner Resnick moved to accept the funding as recommended and Commissioner Coudroglou seconded; the motion carried unanimously, with Chairwoman Fausel recusing herself.

Chairwoman Fausel called for a motion to approve the funding recommendations for the Endowment funding recommendations and to have these recommendations considered by the City Council on April 14, 2003. Commissioner Coudroglou moved to accept the funding as recommended and Commissioner Bilsens seconded; the motion carried unanimously.

Mr. Bethel indicated that he would present the recommendations for the CDBG/HOME, General and Scottsdale Cares funds to the City Council at their April 14 meeting, and that John Larrivee will present the recommendations for the Endowment funds. In addition, Chairwoman Fausel will comment on the funding process at the same meeting.

FAMILY ADVOCACY PRESENTATION

Connie James, Human Services Director, introduced the presentation on the Family Advocacy Center. Commissioners toured the facility on March 3, 2003. The presentations provided the commission with insight on how the center functions and the role of those involved.

HISTORY OF THE FAMILY ADVOCACY CENTER

Sgt. Bruce Ciolli provided an introduction and history of the Family Advocacy Center.

Vice-chair Bachmann asked what materials are still needed for the center. Sgt. Ciolli stated that the other presenters would give more detail to the materials, but he did mention a few items: puzzles, toys, games, a computer, a television with built in VCR, and front courtyard landscaping.

Chairwoman Fausel asked if the process of interviewing a child victim is unique to Scottsdale. Sgt. Ciolli, said, no, the process is not unique. He added that there is a protocol regarding sexual assault interviews, which has changed and more jurisdictions are using that protocol, however, the process of having those involved in a sexual assault crime in one place is unique to advocacy centers.

INVESTIGATIVE RESPONSE INFORMATION

Detective Nelson Lapan, from the Family Advocacy Center, provided information on how the police get involved and what their response entails.

FORENSIC EXAMS AND THE MEDICAL RESPONSE

Kim Yedowitz, F.N.E., outlined for the commission what is involved with a medical response and forensic exams.

Vice-chair Bachmann asked what kind of follow up do Kim and her colleagues provide for victims. Ms. Yedowitz said that they do contact victims to see if they have any questions and also to see if they are following the recommendations given by the nurses, such as seeking counseling, which is also on site.

Ms. Yedowitz also said that they provide a written list of referral options to victims, and the fact that crisis intervention is on sight, victims receive services sooner and therefore significantly decrease the chances of post traumatic stress disorder. She ended by saying that they have contacts to follow up, but they are minimal because they encourage victims to see their own physicians.

Vice-chair Bachmann asked if there are bilingual services offered. Ms. Yedowitz said yes, they do have bilingual translators from Scottsdale Healthcare, a crisis intervention specialist that is bilingual, a contract with Valley Center for the Deaf, as well as a specialized handset to access 90 different languages, which can translate in about 90 seconds.

POLICE CRISIS INTERVENTION SERVICE RESPONSE

Tracey Wilkinson, M.S., provided information on Police Crisis Intervention Services' response and their role at the Family Advocacy Center.

Chairwoman Fausel asked about the Family Advocacy Center's relationships with school districts. Ms. Wilkinson said that their relationship is good, especially since they have school resource officers in each of the schools. In addition, she said that the nurses travel to the schools teaching students about dating and relationship violence.

VICTIM SERVICES

JoAnn Del-Colle, C.I.S.W., provided the commission with information on Victims' Services and their involvement at the Family Advocacy Center.

Vice-chair Bachmann asked, referring to the 60% increase in the victims that Scottsdale serves, has there been an increase in services. Ms. Del-Colle said that the increase was proportionate to the services given. Vice-chair Bachmann asked if there were any statistics on domestic violence and Ms. Wilkinson gave the following numbers: 1999 – 851; 2000 – 1,124; 2001 – 1,429; 2002 – 1,500.

Vice-chair Bachmann asked if the trend is going up for sexual assault. Ms. Del-Colle said yes, especially for date/acquaintance and drug related rape.

Vice-chair Bachmann asked for clarification on what sand tray therapy is and Ms. Del-Colle explained.

Ms. Del-Colle introduced Amy Pendleton, Human Services Coordinator at Via Linda Senior Center and said that she will be helping at the center as well as facilitating the sexual assault group.

Chairwoman Fausel asked if, considering the economic times we are experiencing, does Ms. Del-Colle see the numbers of victims increasing? Ms. Del-Colle said yes, she thinks that is realistic.

FAMILY ADVOCACY CENTER QUESTION AND ANSWER SESSION

The presenters responded to questions from the Human Services Commission.

Vice-chair Bachmann asked for a phone number where people can call to donate items. Sgt. Ciolli said interested people could call 480-312-6300, the main number, which can be routed to the appropriate place.

Ms. James thanked the Family Advocacy Center staff for their presentation, the work that they do and for taking time to make their presentations for commission.

STAFF AND COMMISSION UPDATES

Ms. James said that the next meeting will be held on March 27, 2003 at the Paiute Neighborhood Center and there will be another presentation on the Community Services Facilities Plan and the commission will be asked to make a recommendation to City Council. The agenda will also include the Intergovernmental Agreement with the Scottsdale School District and a presentation on the East Valley Needs Assessment.

OPEN CALL TO THE PUBLIC

Chairwoman Fausel made an open call to the public for comments/questions/announcements or other business. There were none.

ADJOURNMENT

With no further business to be brought before the commission, Chairwoman Broshar asked for a motion to adjourn the meeting. Commissioner Coudroglou moved to adjourn the meeting and Commissioner seconded. The motion carried unanimously and the meeting adjourned at 6:00pm.

Respectfully submitted by Mary Beth Bossert, Recording Secretary.

Meets established criteria.

Connie James
Director, Human Services